General Meeting Minutes

Time: 09:08 am – 10:41pm, Wednesday 5th December 2012
Location: SEU, Brightwater State School
Called by: P&C Executive

Attendees:
David Benjamin
Melody Trevor
Annette Newland-Nell  Melissa Barr
Robyn Taplin  Denise Marshall
Jennifer L’Estrange
Mick Attard

Apologies:
Krystal Goudge
Chyrel Slapp
Karen Michael

VOTES
1. 100 Swimcaps to be purchased early in the new year for students to use at district swimming events.
   Motion moved by A. Newland-Nell, seconded by M. Attard, all in favour.

SUMMARY OF DISCUSSION
The Vice-President opened the meeting at 9:08. Minutes from the previous General Meeting (7th November 2012) were ratified. Motion moved by M. Taylor & seconded by J. L’Estrange.

Correspondence was presented for the period

Correspondence In

<table>
<thead>
<tr>
<th>Date received</th>
<th>Description</th>
<th>Action</th>
<th>Outgoing?</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-Nov-12</td>
<td>Stockland - Chirstmas event (email)</td>
<td>Exec</td>
<td>Yes-Email</td>
</tr>
<tr>
<td>8-Nov-12</td>
<td>NRA - Tea w/ CEO</td>
<td>Exec</td>
<td>No</td>
</tr>
<tr>
<td>9-Nov-12</td>
<td>NRA - week in review</td>
<td>Exec</td>
<td>No</td>
</tr>
<tr>
<td>10-Nov-12</td>
<td>Promo: Harvest American</td>
<td>Disposal</td>
<td>No</td>
</tr>
<tr>
<td>13-Nov-12</td>
<td>Debra Ducru: Foundation wall</td>
<td>Exec</td>
<td>Yes-Email</td>
</tr>
<tr>
<td>13-Nov-12</td>
<td>Rebecca O’Brien - Café volunteers</td>
<td>Café</td>
<td>TBD</td>
</tr>
<tr>
<td>14-Nov-12</td>
<td>Promo: Campells wholesale</td>
<td>Disposal</td>
<td>No</td>
</tr>
<tr>
<td>16-Nov-12</td>
<td>Elizabeth Michell - Café volunteers</td>
<td>Café</td>
<td>TBD</td>
</tr>
<tr>
<td>19-Nov-12</td>
<td>Road Safety 2013</td>
<td>Exec</td>
<td>TBD</td>
</tr>
<tr>
<td>21-Nov-12</td>
<td>Promo: Harvest American</td>
<td>Disposal</td>
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<tr>
<td>19-Nov-12</td>
<td>Brightwater community association (Email)</td>
<td>Secretary</td>
<td>Yes-Email</td>
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<tr>
<td>23-Nov-12</td>
<td>Promo: Australian Fundraising</td>
<td>Disposal</td>
<td>No</td>
</tr>
<tr>
<td>26-Nov-12</td>
<td>Marsh - Christmas event  (Email)</td>
<td>Secretary</td>
<td>No</td>
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<td>28-Nov-12</td>
<td>Promo: Campells wholesale</td>
<td>Disposal</td>
<td>No</td>
</tr>
<tr>
<td>30-Nov-12</td>
<td>Invoice: Suncoast foods</td>
<td>Treasury</td>
<td>No</td>
</tr>
</tbody>
</table>
Business from the Executive:
1. Thank you’s for the month – None
2. A very special thank you to the team who ran the Stockland Christmas Carol evening. It was extremely busy and stressful and everyone did a remarkable job

Business Arising from Previous Meetings:
1. Stockland Christmas Carol event – we were very understocked as the event had a huge turnout of over 2000 people. Gross takings for the night were $1816.60. The team did an amazing job, even though there were lots of hungry cross people
2. Grants – Peregian school was approached for advice regarding applying for a grant for a multipurpose sports court. We were advised that their application was unfortunately unsuccessful.
3. School uniform issues – parents with short-term faults and quality issues should contact Danielle at the uniform shop directly. P&C exec to send a letter to Ys to confirm that quality issues have been rectified and adhere to quality standards. Also to confirm whether new stock will be of the new standard, as Danielle at the shop is under the impression that there is no change to the uniforms.
4. New purchases for café – Still raising money. We hope to have the new oven in the kitchen by the start of the new school year. R. Taplin advised that installation could take place the week before school starts.
5. BWSS Rashies – samples were shown & David is still obtaining final estimates from Red Energy and from Ys. Orders with Red Energy will take 3 weeks and Ys 3 months. Red Energy is $18.50 per shirt and Ys is $19.50. Silicon caps are $6.50 for minimum order of 100. To be ordered in white or silver. Motion moved by A. Newland-Nell, seconded by M. Attard, all in favour.
6. Disco – Eagle Boys is supplying the pizza and they are bringing an Amber rated pizza on to their menu for future school events.

Principal’s Report: (copy attached)
• IPS – things on hold for the moment as we are waiting for a draft/sample constitution to be finalised (by the Education department)
• Tender Bridge is an organisation to alert the school and P&C about possible grants. It costs a subscription on $250 per year.
• Still waiting for Leighton’s to advise about the oven installation. To go ahead regardless
• Principal’s report acceptance nominated by J. L’Estrange, seconded by A. Newland-Nell
Café Subcommittee Report: (copy attached)
- Café to be closed for the last week of school. Volunteers are still required to help with cleaning. Will have emergency food on hand for those few parents who forget to send food for their children
- There are lots of new volunteers from the class roster system
- Volunteer morning tea is planned for the first Friday of the first term in 2013
- Café report acceptance nominated by A. Newland-Nell, seconded by J. L’Estrange

Treasurer’s Report: (copy attached)
- Opening balance $9089.40, closing balance as of 30/11/2012 is $11898.33 with $195.85 in unpresented cheques, leaving an available balance of $12094.18. There is a total of $845.25 in outstanding accounts
- $3680 of this money is Foundation Wall money
- Café made a profit this month
- We were charge fees for bank transactions and the treasurer is trying to get these reversed
- Treasurer’s report acceptance nominated by J. L’Estrange, seconded by A. Newland-Nell

Membership: 3 new members:
- Bardsley Simon
- Goldston Jackie
- De Wet Jane

Meeting Closed at 10:41

Christmas lunch: Wednesday 12th December, Buderim Tavern
Next meeting: Wednesday, 6th February 2013, SEU

Presented in the GM on the 11th of February 2013 and accepted as true and correct.

A. Newland-Nell, P&C Vice-President